GENESEE COUNTY ROAD COMMISSION Request for Budget Transfer

Amount of Adjus	stment \$ 26,000			
Reason for Requ	ransfer funds to Resources Depar	cover hiring of part-tir	me Administrative	Assistant in Human
Transfer From:	Department (Title and #)	Engineering – Dept. 15	Original Budget:	\$1,203,735
Budget line item (See below)		Labor	Amended Budget:	\$1,177,735
Transfer To:	Department (Title and #)	Human Resources Dept. 60	Original - Budget:	\$ 330,654
Budg	et line item (See below)	Labor	Amended Budget:	\$ 356,654
Requested by:	equested by: Department Head			//~/9 -/8 (Date)
Approved by:	Coetta Adams, Finance Director			11/19/18 (Date)
Approved by: Fred Peivandi Manager-Director			 2	///28/J8 (Date)
Board Approval:	☐ YES	□ NO		NOT APPLICABLE
Board Chair signature				(Date)
EXAMPLE OF BU	IDGET LINE ITEMS:			
labor overtime fringes Utilities contracted svo materials	equipment rental Pri other expenses capital outlay Fin		Blank Printing & binding Fund Balance	